



AN ISO 9001:2015 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.
QUOTATION NOTICE
QUOTATION NO. CE/Q-49 /2019

Sealed percentage rate quotations are invited from contractors registered in class 'E ' and above with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of " Monsoon maintenance/Repairs to roof leakages and other emergency works as & when required basis of staff qtrs hospital, schools and other areas at Headland.

Earnest Money Deposit : Rs. 2100/-
Estimated cost of work : Rs.1,04544/-
Time limit of completion : .4 Months

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, free of cost during office hours from **23 /07/2019 to 31 /07/2019** . The Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form. The interested firms may alternatively download the quotation from the Mormugao Port Trust web site **www.mptgoa.gov. in**

GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the Quotation. GST has to be claimed extra as applicable while submitting the bill/bills. Bidder should comply with all regulations of EPF, ESI, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of Rs.2100/-either deposited with FA&CAO Mormugao Port Trust by Card/ Demand draft drawn in favor of FA&CAO,MPT . Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by 15.00 hours on **31 /07/2019** and they will be opened at 15.30 hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

Chief Engineer
Mormugao Port Trust

Headland Sada.

Date :-



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ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO . CE/Q- 49 /2019

Name of work“ Monsoon maintenance/Repairs to roof leakages and other emergency works as & when required basis of staff qtrs hospital, schools and other areas at Headland.

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Particulars

1.	Amount of initial security and time.	EMD to be converted as security deposit,(SD) and to be released after defect liability period .
2	Period for commencement from the chief engineer's order to commence.	03 days
3	Time of completion	4 Months
4	Amount of liquidated damages	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Free maintenance period.	Nil
6	Percentage of retention money from each running account bill.	10% on R.A. bill amount subjected to maximum 10% of contract award price to be retained from the running bills and to be released on completion of work/defect liability period as applicable.
7	Total security deposit and Retention Money.	EMD +10% value of the contract
8	Minimum amount of Interim certificate.	Full & Final

SIGNATURE OF THE QUOTER



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QUOTATION NO – CE/Q-49 /2019

Name of work: Monsoon maintenance/Repairs to roof leakages and other emergency works as & when required basis of staff qtrs hospital, schools and other areas at Headland.

ADDITIONAL INSTRUCTIONS TO TENDERERS

1. The work shall be carried out without disturbing the operation of Port or other agencies working in the area.
2. All materials bought for use shall be stored properly in a store room, to be built by contractor at his cost. Register of account of materials be maintained at site.
3. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the structures, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
4. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.
5. **Measurements**
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ as per site conditions. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.
6. **Rates and Prices to be inclusive.**
The percentage rates stated in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, including Income tax, etc. if any, but excluding Goods and Service tax for compliance with conditions of contract and specification. GST will be paid extra as applicable along with the bills.
7. Bidders who are registered with National Small Industries Corporation (NSIC), Govt. of India enterprises under “Single Point Registration Scheme” of Ministry of MSME shall be eligible for exemption from payment of EMD. They are required to submit documentary proof of such registration along with the offer, as detailed in Instructions to Tenders, for claiming the available exemptions.
8. Time is the essence of contract and the work should be carried out as and when required within a period of four months from the day of issue of work order and as instructed in time to time . .
9. After completion of work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.

- 10..In case the bidder desires to quote more or below 15% (Fifteen percent only) than the estimated cost of work put to tender, it shall be supported by the rate analysis for any or all the items of work on demand.
- 11.The material procured for this work, shall be confirming to ISI standard and duly approved by the Engineer-In-Charge and the Chief Engineer by producing a sample of the material to be employed in the item of work. All catalogues, specifications may be provided for obtaining the approval of competent authority.
12. Any damage to the property caused during the execution of work shall be made good or compensated by the contractor. The special instructions given above shall prevail over those stipulated elsewhere in the tender documents forming part of the contract. The volume containing the instructions of Tenders, the General conditions, special conditions and Specifications forms an integral part of the tender document.
13. The contractor shall quote the prices exclusive of GST. Applicable GST shall be paid on the quoted price.
14. GST registration for the bidder is mandatory. Bidder has to enclose attested copy of GST Registration no along with the Tender. GST has to be claimed extra as applicable while Submitting the Bill/bills.
15. Unregistered Venders under GST has to submit Declaration that GST is not applicable to him, due to turnover of less than the prescribed limit .
16. The Vendor shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoiced raised on Port. If vendor is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the Vendor.
17. The successful bidder shall have to furnish HSN /SAC Code for each items of the work.
18. The contractor shall report within 24 hours of the occurrence of any accident at or about the site or in connection with the execution of the work, report such accident to the Chief Engineer or his Representative. The contractor shall also report such accidents to the concerned constituted authorities.
- 19..The contractor shall duly comply all provisions of Contract Labour (Regulation and Abolition) Act 1971 as amended from time to time and all other relevant status and statutory provision concerning payment of wages particularly to the workmen employed on the site.
- 20.The contractor shall produce the copy of online payment made to the workers employed by him and challans or proof of payment made to the workers under ESIC and EPF system as per prevailing rules and regulations along with each running bill failing which bill shall not be processed.
21. For further details and general enquiries, prospective bidders may contact the Executive Engineer (HL), telephone no. 0832 2594609, during working hours before the last date and time of sale of tender document.
22. The contractor shall supply manual labour at short notices of one day ..
- 23.The contractor shall perform the given assignments even at the time of moderate rains and all the precautions for the safety of the manual labour shall be borne by the contractor only.
- 24.IThe contractor shall arrange manual labour having good conduct and integrity and the entire responsibility for the good conduct of the manual labour supplied by the contractor shall rest with the contractor only.
25. No child labour shall be supplied by the contractor.

26. The contractor shall arrange his own supervising staff at the time of work and such supervisor shall report and take all instructions from the representative of Chief Mechanical Engineer and ensure prompt and speedy accomplishment of the work given.
27. The contractor shall arrange all necessary safety precautions for the safety of his/her labour and insure the labour to be supplied at his/her own cost.
28. The contractor shall maintain clear muster rolls and shall produce on demand to the representative of Chief Engineer at any time.
29. The instructions given above shall prevail over those stipulated elsewhere in the tender documents forming part of the contract. The volume containing instructions to tenderers, General conditions, special conditions and general specifications forms an integral part of the tender document.

Superintending Engineer



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/Q- 49 /2019

Name of Work: Monsoon maintenance/Repairs to roof leakages and other emergency works as & when required basis of staff qtrs hospital, schools and other areas at Headland.

SCOPE OF WORK

Attending following monsoon maintenance/ repairs of roof leakages and other emergency works as and when instructed by deploying skilled & unskilled workers with necessary tools..etc on daily basis .etc. complete.

- Clearing of the earth ,debris etc
- Manual transporting, store collection
- Loading and unloading works etc.
- Assisting departmental Artisans
- Attending leakages & other masonry works at higher level .
- Cutting and clearing of tree branches.
- Cleaning of vacant Quarters and other open areas in colony as directed..etc.

SUPERINTENDING ENGINEER



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ENGINEERING (CIVIL) DEPARTMENT
Quotation No. CE/Q-49 /2019.

Name of work: Monsoon maintenance/Repairs to roof leakages and other emergency works as & when required basis of staff qtrs hospital, schools and other areas at Headland.

SCHEDULE OF QUANTITIES AND RATES

Sl. No.	Description	Unit	Aprox. Qty	Rate in Rs . ps	Amount in Rs . ps.
1	Attending monsoon maintenance/ repairs of roof leakages and other emergency works like cutting and clearing of fallen trees,clearing of stagnated waters ..etc as and when required basis by deploying following skilled & unskilled workers with necessary tools..etc on daily basis ...etc. complete.				
a	semi skilled workers such as masons, carpenters etc. to work for man days of 8 hours)	Day	36	825.00	29700.00
b	unskilled workers like Mazdoor/ Helper to work for man days of 8 hours)	Day	120.00	623.70	74844.00

Total Rs.104544.00

Total amount in words (Rupees four lakh seven thousand four hundred seven and paise forty only)

A. Total Amount Of Qoutataion excluding GST ----- "A" Rs1,04,544.00

1. *ADD _____% (IN FIGURES)

In words _____

Over the above amount at "A" i.e. ----- Rs . _____

OR

2. *DEDUCT _____% (IN FIGURES)

In words _____

Over the above amount at "A" i.e. ----- Rs _____

TOTAL QUOTED TENDER AMOUNT (IN FIGURES) □. Rs _____

Total quoted tender amount in words: Rupees _____ Only.

QUOTER'S SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE MAY BE"

NOTES:

1. Quoter's should score either "ADD "or "DEDUCT" as the case may be.
2. Quoter's are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.
4. Score out whichever is not applicable

Witness's: _____

Tenderer's: _____

Signature: _____

Signature: _____

Name : _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Date : _____

Date: _____